

Requisition ID: 22707

Assistant Program Director, Shah Family Global Innovation Lab

Job Summary

Shah Family Global Innovation Lab (Shah Lab) (previously, Innovation in International Development Lab, I2D Lab) in the Office of Global Engineering Programs and Partnerships (GEPP) aims to enhance the international development impact of faculty and student innovations through an enhanced focus on roadblock challenges, appropriate business models, and strategic partnerships. The Assistant Program Director for the Shah Lab creates and maintains relationships with stakeholders from different Purdue units and with external partners; seeks new funding and partnership opportunities; coaches and supports seed grant projects and Shah Lab faculty members to secure funding, resources, and partners to scale up impact of Shah Lab and Purdue innovations; works with Shah Lab program staff to plan, execute, and assess seed grant program, annual I2D Expo, and other relevant events; manages relationship with Shah Lab benefactor; curates relevant data and work with Asst. Dean for GEPP to assess Shah Lab operation and raises Shah Lab profile and recognition; travels, as needed, to conferences/events related to international development or to meet with agencies/partners to develop new programs/grant proposals or manage relationships or evaluate project progress.

Education and Experience:

Required:

- Master's degree (with at least one degree in engineering, science, agriculture, technology, international development, international economics, peace studies, or other related field)
- A minimum of 2-3 years of experience across one or both of the following:
 - International development in areas such as energy access, healthcare, water and sanitation, labor-saving innovation, disaster relief, information, and communication technologies for economic development
 - Working with donors to develop new projects in international development, international development project management, networking with non-governmental organizations, corporations, government entities, academic institutions, and other stakeholders engaged in international development

- Equivalent combinations of education and experience may be considered (for example, a Bachelor's degree and four (4) years of experience)

Preferred:

- Experience in one or more of the following:
 - Social issues in technology adoption in emerging economies
 - Integrating local businesses/entrepreneurs in emerging economies into international development solutions
 - Effective social entrepreneurship models in international development

Skills:

Required:

- Strong written and oral communication skills
- Project management and organizational skills
- Effective cross-cultural communication and teamwork, and leadership capacity
- Ability to develop effective project reports, presentations, flyers, and written material for grant proposals or media etc.
- Detail-oriented and able to manage and execute multiple tasks
- Ability to mentor students, make effective presentations to different audiences, as well as work independently and under deadlines
- Must be capable of extended international travel to meet partners

Preferred:

- Foreign language skills especially in major languages of relevance to international development projects such as Spanish, French, Kiswahili, Arabic, or languages from the Indian sub-continent

Additional Information:

- All new hires will be expected to follow [Protect Purdue guidelines](#).
- [Purdue's benefits summary](#)
- Purdue will not sponsor employment authorization for this position
- A background check will be required for employment in this position
- FLSA: Exempt (Not Eligible For Overtime)

- Retirement Eligibility: Defined Contribution Waiting Period
- Purdue University is an EOE/AA employer. All individuals, including minorities, women, individuals with disabilities, and veterans are encouraged to apply.

External Link for applying: <https://careers.purdue.edu/job/West-Lafayette-Assistant-Program-Director%2C-Shah-Family-Global-Innovation-Lab-IN-47906/956553300/>

Purdue employees apply internally.